
A limited number of services and offices will be open during the break.

**Shuttle services**
There will be no Ambler–Main Campus service or Flight evening service over winter break.
- Service between Main Campus and TASB will resume Tuesday, Jan. 2.
- The Flight program will resume at 6 p.m. Sunday, Jan. 14.
- Service between Ambler and Main Campus will resume Tuesday, Jan. 16.
- The shuttle service to and from the SEPTA train station in Ambler will resume Tuesday, Jan. 16.

**Parking operations**
Visit the Parking Services website for a complete schedule of Main Campus and HSC parking operations during winter break.

**Facilities**

- **Howard Gittis Student Center**, Main Campus, will have abbreviated hours beginning Dec. 16, with limited access during winter break. Normal business hours will resume Monday, Jan. 15.
  - The **Bookstore** will be open:
    - Dec. 22 from 9 a.m. to 4 p.m.
  - The **UPS Store** will follow the Howard Gittis Student Center hours over break.
  - The **Philadelphia Federal Credit Union** will be open:
    - Dec. 26–29 from 8 a.m. to 5 p.m.

- **The Law Bookstore** (Barnes and Noble on Broad Street and Cecil B. Moore Avenue) will be open:
  - Dec. 22 from 9 a.m. to 4 p.m.
  - Dec. 26 from 9 a.m. to 5 p.m.
  - Dec. 27 from 9 a.m. to 5 p.m.
• **Temple University Center City Campus Bookstore** will be open:
  o Dec. 22 from 7:30 a.m. to 5 p.m.
  o Dec. 26-29 from 7:30 a.m. to 5 p.m.

• The **Under Armour Store** (Morgan Hall) will be open:
  o Dec. 22 from 11 a.m. to 3 p.m.

• **Paley Library** will be closed during winter break and will operate on a winter intersession schedule Jan. 2–Jan. 15.

  Visit the University Libraries [website](#) for specific hours at Paley and all other library locations.

• **The Liacouras Center** Box Office will be open:
  o Dec. 22 at 10 a.m. for the Lil Uzi Vert concert (7 p.m. start)
  o Dec. 28 at 5 p.m. for the men’s basketball game vs. Tulane (7 p.m. start)
  o Jan. 2 at 10 a.m. resuming normal business hours

• **Campus Recreation** facilities will be closed Dec. 23–Jan. 1 for winter break.

  Visit the Campus Recreation [website](#) for specific facility hours.

**Health Sciences Center**

• Medical Education and Research Building (MERB) and Kresge (including West building) will be open; access requires use of the Temple ID card reader.

• Medical Research Building (MRB) will only be accessible via Kresge.

• Pharmacy Building will be closed, but accessible via TU card swipe; entry must be reported to Campus Safety Services.

• Old Dental School building will only be closed Dec. 25, Dec. 26 and Jan. 1 but will be accessible via TU card swipe. Entry must be reported to Campus Safety Services.

• Kornberg School of Dentistry building (including clinical operations) will be closed for winter break.

• Student Faculty Center will be closed but accessible via TU card swipe; entry must be reported to Campus Safety Services.

• Medical Office Building (MOB), Jones Hall, Ambulatory Care (ACC), Parkinson, Outpatient buildings and Boyer Pavilion outpatient
practices are open in accordance with the Temple University Physicians (TUP) hours of operation plan.

- The School of Podiatric Medicine will be closed for winter break; no card access is available.

**Student Housing**
- **Residence halls** will close Wednesday, Dec. 20, at 10 p.m. and reopen for the spring semester Saturday, Jan. 13, at 10 a.m.

- Fall meal plans will end with dinner on Wednesday, Dec. 20. Spring meal plans will begin with dinner on Sunday, Jan. 14.

Visit the [Housing and Residential Life website](#) for more information.

**TECH Center**
The TECH Center will close for winter break at 5 p.m. Friday, Dec. 22, and will reopen at 8:30 a.m. Tuesday, Jan. 2.

Visit the TECH Center [website](#) for specific winter intercession hours.

**Temple Administrative Services Building**
TASB will only be closed Dec. 25, Dec. 26 and Jan. 1.

**Temple University Center City (TUCC)**
Temple University Center City will close at 6 p.m. Friday, Dec. 22. The TUCC Bookstore will be open:
- Dec. 26–29 from 7:30 a.m. to 5 p.m. (Enter on 15th Street.)

All other Temple facilities — including those at the Ambler, Fort Washington and Harrisburg campuses — will be closed from the end of business Friday, Dec. 22, through Monday, Jan. 1, except to authorized/essential personnel.

**Food service**
Johnson & Hardwick Dining Center, and Morgan Hall Dining Center and Food Court:
- Close on Wednesday, Dec. 20 at 8 p.m. and reopen Sunday, Jan. 14, at 4:30 p.m.

Normal operating hours for Dining Services will resume across campus on Tuesday, Jan. 16.

Visit the [Dining Services website](#) for a full schedule of operations during winter break.

**Mail and deliveries**
Mail will not be picked up or delivered during winter break.
Do not leave any shipments in UPS drop-off boxes during winter break, as they will not be picked up. If you are expecting a package to be delivered by an express delivery service, please let the sender know exactly where and when you will be on campus to receive the shipment due to limited facilities access and the likelihood that no one else will be present to sign for it. Do not order any items requiring refrigeration or other forms of special handling that may arrive during winter break.

**Athletic events**
The following athletic events will be held on campus during the break.

**Women's basketball**
- Thursday, Dec. 21, at 7 p.m. vs. South Carolina

**Men's basketball**
- Thursday, Dec. 28, at 7 p.m. vs. Tulane

In addition, Temple will be competing against Florida International University in the 2017 Bad Boy Mowers Gasparilla Bowl in St. Petersburg, Florida, on Thursday, Dec. 21, at 8 p.m. The game will be broadcast nationally on ESPN.

Visit the Athletics [website](#) for more information about these athletic events and to purchase tickets.

**Campus development projects**
The following campus development projects may impact pedestrian and vehicle traffic during winter break.

**Main Campus - Peabody Hall demolition**
- Norris Street, from 13th to Broad streets, will be closed from Dec. 21 through Jan. 12. Norris Street will reopen to traffic Jan. 13. However, due to ongoing demolition, the north parking lane and sidewalk on Norris will remain closed until demolition is complete.

**Health Sciences Center**
- Steam line replacement Phase 4 (ongoing)
  The south side of Ontario Street, from North 13th to Watts streets, is closed to pedestrian traffic due to ongoing steam line replacement. The Ontario Street entrance to Jones Hall will remain accessible.

- Boyer Pavilion - Main Lobby
  Tribeca Café will be closed for renovations from Dec. 18 to Jan. 12.

**Energy conservation**
Winter break is a great opportunity to save energy. Before you leave for the break:

- turn off all lights and power strips and unplug electrical equipment;
• discard any food in your refrigerator;
• turn the heat down to 60 degrees (if applicable);
• be sure all windows are closed and locked when you leave; a window left open even slightly can lead to frozen and broken pipes.

**Campus safety**
During the break, direct any safety or access issues to **Campus Safety Services: 215-204-1234**.

The walking escort program is available throughout the break from Monday through Sunday, 4 p.m. to 6 a.m.

Call **8-WALK** from a campus phone or **215-777-9255** if you need a security escort.

**Safety tips for students living off campus**
For students living off-campus, be smart, safe and aware.

• Use light timers to make your home appear occupied at night.
• Be sure your door and window locks work properly.
• Stop mail delivery.
• Ask a neighbor to watch your home and report suspicious activity.
• Take your valuables with you.
• Take some pictures of the inside of the house for documentation.
• If you return home and suspect someone was inside, leave the area and call police immediately.

If you decide to return to your off-campus residence before break is over, Temple and Philadelphia police will be available if you need assistance. **Call Campus Safety Services at 215-204-1234 or Philadelphia Police at 911.**

**Employee safety reminders**
If you need to access Temple’s facilities during the break, check in with Campus Safety Services and alert them to your presence. While on campus:

• lock your office doors and windows before leaving;
• unplug electronic devices that are not in use before leaving;
• do not prop open any doors or let unauthorized personnel gain access to Temple’s facilities;
• refrain from opening exterior doors for anyone;
• keep in mind that temperatures will be lower than normal in the buildings and dress accordingly;
• contact Campus Safety Services if you see anything out of the ordinary;
• call 8-WALK or 215-777-9255 if you need a security escort in the evening.

Set your email and phone for winter break
Let your colleagues and contacts know that you won’t be in the office during Temple’s winter break by setting up automatic email and phone notifications.

At any time, you can set up an automatic email reply to start and stop on particular dates. You also have some control over who will receive your out-of-office reply. For more information, see the Microsoft Exchange/Outlook or Gmail instructions.

You can also record an extended absence voice message on your standard or VoIP phone and easily remove it after your time off.

Best wishes for a safe and happy winter break with family and friends.

Temple University
1801 N. Broad St.
Philadelphia, PA 19122
215-204-7000 | temple.edu