

Personal Protective Equipment (PPE) Assessment Form

Purpose

This form is intended to guide the user on the identification of hazards in the workplace and provide PPE solutions to satisfy OSHA standard 29 CFR 1910.132 Subpart I – Personal Protective Equipment. This document covers Eye and Face, Head, Hand, Foot and Leg, Respiratory, Noise, and Fall protection. As the number of hazards and combinations of hazards are too numerous to cover in a single document, this form links out to Appendix A of Temple’s PPE Program where a robust breakdown of PPE types and applications are covered.

General Guidelines

A PPE hazard assessment can be conducted for an area, job classification, or an individual employee. The person conducting the assessment must include their name, date of assessment, and the department / group / shift / job title of the person being assessed. Completed assessments must be kept on file and accessible to applicable employees.

Assessment Instructions

1) Inform affected individuals

Notify the affected individual(s) from the area where the assessment is being conducted. Inform them of what the assessment is, why it is being done, and the procedures that are part of the assessment. The affected individual(s) should be involved in the assessment and encouraged to weigh in on the potential hazards present and PPE currently in use. This is also the time to review standard operating procedures from the group.

2) Review Data

If available, review reports of work-related injuries and illnesses, near misses, and any reported safety concerns related to the individual or group this PPE assessment is for. This information will help to guide the decision of PPE recommendations.

3) Conduct a walk-through survey

During this step use the assessment form below to note hazards, where PPE is currently being used, what type of PPE is currently being used, why it was selected and what it is protecting against, what condition it is kept in, and processes or tasks that are being performed.

4) Select appropriate PPE and document.

Consult Appendix A of Temple's PPE Program for more specific guidance on PPE types available and their general uses. The applicable section of Appendix A can be accessed by clicking the link "Required PPE" from each section. Due to the limitless possibilities of hazards presented with everyone's unique job, human interpretation is required in determining the best PPE to address the documented hazards. Temple's Environmental Health and Radiation Safety Team is a resource to assist with PPE determinations.

5) Make the completed PPE assessment form accessible

Once completed, sign and date the completed assessment form and store either virtually or physically for future reference. Inform affected employees of its storage location and how to access.

6) Revise protocols

Incorporate findings from PPE assessment into written procedures, postings, job safety analysis, trainings, any anywhere else that PPE is addressed.

7) Reassess as needed

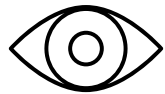
Assessments of hazards and PPE used should be fluid and updated regularly. A reassessment must be conducted when the following situations arise:

- 1) There are changes to equipment or processes.
- 2) PPE is found to not protect workers as anticipated.
- 3) Accident records show hazards that were not considered during assessment.
- 4) Affected users find the new PPE cumbersome or inhibits their ability to perform work appropriately.

Temple's Environmental Health and Radiation Safety Team is available to assist with completing PPE Hazard Assessments and determining appropriate PPE, contact us at 215-707-2520.

Assessment Form

Your Name and Job Title:	Date of Assessment:	Specify Location	Employee's Name	Employee or Group's Job Title	Employee or Group's Job Description	Employee or Group's Job Shift
_____	_____					
This Assessment is for (Select Box to Right)	<input type="checkbox"/> A Worksite					
	<input type="checkbox"/> A Single Employee's Job Description					
	<input type="checkbox"/> A Job Description for a Group or Class of Employees					



Eye / Face Hazards: Tasks that may cause eye injury. Examples include working with chemicals or acids that can leak, spray or splatter, non-ionizing radiation, chipping, sanding, grinding, welding, metal or wood working.

Check the box below for hazard class(es)	Description of task or specific material(s)	Required PPE
<input type="checkbox"/> Chemical		
<input type="checkbox"/> Biological		
<input type="checkbox"/> Dust		
<input type="checkbox"/> Impact		
<input type="checkbox"/> Non-Ionizing Radiation		
<input type="checkbox"/> Heat		
<input type="checkbox"/> Other: _____		

Notes:



Head Hazards: Tasks where the employee's head may strike objects or have objects fall from above during normal work functions. Examples include working at heights where stationary objects may contact the employee's head, working under other employees where tools or materials may fall, working in confined or cramped areas where mobility is limited, or working on energized electrical equipment or utilities.

Check the box below for hazard class(es)	Description of task or specific material(s)	Required PPE
<input type="checkbox"/> Impact		
<input type="checkbox"/> Heat		
<input type="checkbox"/> Electrical		
<input type="checkbox"/> Other: _____		

Notes:



Foot / Leg: Tasks that can cause foot or leg injury such as exposure to chemicals or acids, welding or cutting, materials handling where heavy items may crush or pinch the foot, piercing or cutting from sharp objects like nails, or where energized lines or rails on the ground may be present.

Check the box below for hazard class(es)	Description of task or specific material(s)	Required PPE
<input type="checkbox"/> Chemical		
<input type="checkbox"/> Biological		
<input type="checkbox"/> Impact / Compression		
<input type="checkbox"/> Heat or Cold		
<input type="checkbox"/> Slippery Surfaces		
<input type="checkbox"/> Electrical		
<input type="checkbox"/> Other: _____		

Notes:

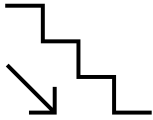
Blank area for notes.



Hand Hazards: Tasks that may cause hand injuries, these can include working with chemicals or acids, working with biological or sharp materials, heat or cold, vibrations, and impact.

Check the box below for hazard class(es)	Description of task or specific material(s)	Required PPE
<input type="checkbox"/> Chemical		
<input type="checkbox"/> Biological		
<input type="checkbox"/> Impact		
<input type="checkbox"/> Heat or Cold		
<input type="checkbox"/> Cut		
<input type="checkbox"/> Other: _____		

Notes:



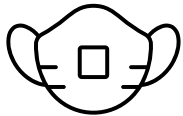
Fall Hazards: Tasks that are performed at heights greater than 4' from a lower level with unprotected leading edges. Examples of this would include working on a building's roof within 15' of the edge, climbing ladders greater than 24', or working around holes in the ground that are unguarded such as an open manhole.

Check the box below for hazard class

Description of task or specific material

Required PPE

Consult with individual Qualified or Competent in Fall Protection Systems. Contact EHRS 215-707-2520.



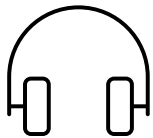
Respiratory Hazards: Tasks that expose a worker to, or create, respirable particulates. Examples of this include work with silica, sanding, spraying or handling chemicals outside of a fume hood, welding, and cutting or brazing certain metals.

Check the box below for hazard class

Description of task or specific material

Required PPE

Contact EHRS 215-707-2520.



Noise Hazards: Tasks that expose a worker to, or create, excessively loud noises. Examples of this include heavy machinery, gas- or diesel-powered equipment and machines, cutting or sanding operations with certain materials like metal, and working with or around pneumatic equipment.

Check the box below for hazard class

Description of task or specific material

Required PPE

Contact EHRS 215-707-2520.

Date Completed: _____/_____/_____

Signed: _____