

EMERGENCY RESPONSE AND SPILL MANAGEMENT

Emergency Response: Spills

Incidental spills can be safely cleaned up without the help of EHRS. A spill is considered incidental if the criteria below are met:

Physical

- The spill is a small quantity of a known material.
- No gases, aerosols or vapors are present that require respiratory protection.

Personal

- You understand the hazards posed by the spilled material.
- You know how to clean up the spill.
- You feel comfortable cleaning up the spill.

Equipment

- You have the materials and equipment needed to clean up the spill.
- You have the necessary personal protective equipment (PPE) available.

Planning, thorough training, and quick action help ensure all spills are contained and cleaned up in a manner that causes no increased or potential risk to human health, the environment, and/or property. **Immediately contact EHRS to report the spill and actions taken.**

For spills that do not meet the above criteria, or releases to public areas or the environment (hallways, outdoors, sewers, etc.), immediately call EHRS at 215-707-2520, the page operator at 215-707-4545 (after hours), or Public Safety at 215-204-1234.

Response to Accidents Involving Injuries

- 1) Determine the extent of the injury to decide the best mode of response. Avoid further injury to the victim or to oneself.
- 2) Render first aid at the scene for minor injuries.
- 3) If the injury will require medical treatment other than first aid, call Public Safety (215-204-1234) immediately, and indicate whether chemicals or other agents are involved.
- 4) Assist emergency personnel upon arrival, directing them to the scene.
- 5) Contact EHRS (215-707-2520) and secure the scene for an accident investigation.

Response to Fires and Fire Alarms

- 1) If you discover a fire or smell smoke, sound the building fire alarm. Know the location of the alarm signal stations and how they operate.
- 2) Begin evacuation of the building in accordance with evacuation procedures.

Response to Natural Gas Leaks and Odors

- 1) CONTROL IGNITION SOURCES.
- 2) Call Public Safety (215-204-1234).
- 3) Turn off gas if location of valve is known and it is safe to do so.
- 4) Follow guidance of Public Safety.
- 5) Evacuate the area.