Main Campus
Employee Monthly Parking Agreement & Receipt Form

As a Monthly Parker, I hereby agree to abide by the following rules and regulations:

1) My parking privilege is solely for my use, convenience and at my own risk. Temple University assumes no responsibility for theft, fire, damage to or loss of use of either my vehicle or its accessories or its contents.

2) The cost of parking is $120.00/month, payable every 4 months. Parking periods are September-December, January-April, and May-August. The University has the right to change the parking rates. As an option, employees may opt for convenient payroll deduction. The University also has the right to withdraw my privilege at any time with appropriate refund to me. If I paid cash, check or credit card, a pro-rated refund will be processed and payroll deductions cancelled effective on the date of receipt of permit and signed payroll deduction form.

3) If I want my parking payroll deductions to be stopped, in case of a leave of absence such as medical, maternity, sabbatical etc., either temporarily or permanently, I must return my permit to the Office of Parking Services. The temporary suspension of my payroll deduction forfeits my position in my assigned parking area. At the time I wish to restart my payroll deductions, I understand that I may be reassigned to a different parking area.

4) The University has the right to close parking facilities due to inclement weather. Parking access will be provided during these periods at an alternative location. If it is determined, that a parker is parking more than one vehicle at a time within the assigned area, the user will have parking revoked and disciplinary measure may also be taken.

5) My permit must be displayed inside my vehicle, on the back of the rearview mirror. Vehicles found not displaying their appropriate university parking permit as well as the use of their Temple ID card upon entrance will result in the assessment of the $20.00 daily rate. If you utilize multiple vehicles, the permit must be transferred to the vehicle being driven. Only one vehicle may utilize your parking privileges at any given time. Vehicles found without the appropriate receipt of payment or registered permits are subject to citation and enforcement procedures. The following replacement fees will be assessed for lost/misplaced parking permits: $20.00.

Name: ________________________________ Signature: ________________________________ Date: ______________

(Please Print)

__________________________________________ ____________________________
MAKE OF VEHICLE MODEL OF VEHICLE YEAR COLOR

____________________ ____________________________
STATE LICENSE PLATE # EMAIL ADDRESS

FOR OFFICE USE

TU ID NUMBER: __ __ __ - __ __ - __ __ __ __ __ ISSUE LEVEL: __________

PARKING FACILITY AMOUNT $________________

□ 15th Street Lot □ Norris Street Lot □ American Express □ Discover

□ Bell Garage □ Temple Towers Lot □ Cash □ Journal Entry Transfer

□ Diamond Street Lot □ Tyler Lot □ Check □ Mastercard

□ Liacouras Garage □ ADA □ Diamond Dollars □ Visa

□ Montgomery Garage □ Orange U □

Cashiers Initials: __________ Date: __________ □ Verified T2 Flex Initials: __________ Date: __________